

# Parent Information & Policy Page 2020 - 2021



## **Dance Attire**

We recommend clothes that are easy to move around in and what they wear to school that day is perfectly acceptable for dance class. Some of our students do wear dance attire and that includes anything from ballet slippers, tights, leotards, tutus, etc. but these items are not mandatory for TwinkleToes classes.

## **Tuition**

Tuition is \$50 per month for all TwinkleToes locations and Virtual Lessons. This includes 4 lessons at your chosen location that you selected during registration. There is a one-time \$30 registration fee for new students. All monthly tuition payments, for preschool, daycare, & community class locations, are invoiced at the end of the current month and are due on the 1st of each new month. There is a \$10 late fee for any invoice not paid by the 6th of each month and we will be unable to take your child to class until it is paid in full.

## **Registration Fee**

TwinkleToes has a one time \$30 registration fee due at time of registration. Instead of an annual registration, we do a one-time/lifetime fee. Our registration fee helps us to keep our tuition costs lower and competitive with other local dance companies in our area. It also goes towards getting each student set up in our student system. This registration fee also holds your little one's spot if there is ever a time where you need to take an extended break, we will hold your child's spot upon request.

## **Leaving TwinkleToes Classes Due to Relocation, Graduating to Kindergarten, Etc**

If your child will be leaving TwinkleToes dance classes due to relocation, moving onto Kindergarten, etc., please contact TwinkleToes directly by emailing [Amanda@gotwinkletoes.com](mailto:Amanda@gotwinkletoes.com) or calling 865.621.7500. Please do not contact your daycare as we may not receive that information.

## **Missed Class Days**

**Inclement Weather** – We follow Knox County's schedule for all Inclement Weather days. If Knox County closes, TwinkleToes will also be closed. Make up classes will be scheduled within 2 weeks of our missed class and we will notify all families via email.

**Instructor Illness or Missed Class** – If an instructor is unable to attend a class due to illness or personal reasons, we will reschedule a makeup day for that class within 30 days.

**Holidays** - We follow Knox County schedule for all holidays. For a list of holidays, please visit our TwinkleToes calendar on the Class Notes page.

\*If at anytime TwinkleToes is unable to host classes at a location (with or without notice) due to Covid related incidents, TwinkleToes will host remaining paid classes for current month online. After any paid classes have been completed via Virtual Lessons, families will have the option to either continue online or cease enrollment in the TwinkleToes program until we are able to be back in their preschool or location.

## Class Notes Page

We keep our families up to date with important TwinkleToes news, events, dates, and class information on our Class Notes page. You can find this page on our website at [www.gotwinkletoes.com](http://www.gotwinkletoes.com). It is password protected so please email [amanda@gotwinkletoes.com](mailto:amanda@gotwinkletoes.com) if you do not have the password.

## Payment/Tuition Policy

Monthly payments are non-refundable/non-transferable for any reason, including but not limited to, a parent deciding to no longer have their child take classes, a pre-school, daycare, or facility deciding to no longer offer TwinkleToes lessons, tuition that has already been paid for a current month, and pre-payments made for multiple months of lessons. Lessons are not pro-rated for missed classes. If you know that your child will be missing a long period of school and multiple dance classes, please notify us in advance and we can work out billing arrangements during that time of absence. \*Please note: When you register your child for TwinkleToes dance lessons, you agree to the policy and terms listed above through your electronic signature.

## **Pre- Paid Classes/Specials Policy \*\*\* TWINKLETOES WILL NOT BE OFFERING PRE-PAY SPECIALS DURING OUR 2020-2021 SEASON. ALL LESSONS ARE ON A MONTH TO MONTH BASIS**

Pre-Paid Classes and/or Specials that we host throughout the year are paid in full at the time of purchase. For new students, pre-pay special includes new student registration fee of \$30 (unless otherwise stated in fine print). Pre-Paid classes and specials are non-refundable/non-transferable for any reason including but not limited to a student stopping classes for any reason, a pre-school/daycare canceling TwinkleToes program with or without notice, student illness, vacation, etc. Pre-paid classes and specials are good only through the dates listed when purchasing and cannot be extended into future months for missed classes, illness, etc. Example: If you pre-pay for 3 months (August - October) but you miss a class or two, you are not able to extend your pre-paid lessons into November to make up lessons. This includes all preschool locations and community class locations such as the YMCA and Deane Hill Rec Center.

## **Annual Event Fee \*\*\*ANNUAL EVENT FEE WILL NOT BE DRAFTED DURING 2020 - 2021 SEASON. ANY FAMILY WISHING TO PARTICIPATE CAN PAY EVENT FEE IN APRIL - ADDITIONAL INFO WILL BE SENT OUT IN MARCH**

Beginning Fall 2019 a non-refundable event fee of \$45/per student will be automatically drafted in April of each year, along with April's regular tuition amount. This fee will go towards costs for our Annual Event including but not limited to event space fees, food and activities provided, photography, flowers, etc. The event fee and tuition will be automatically deducted during your monthly auto-debit on April 1, 2021 and will go back to your normal tuition amount in May. This fee is due for any and all students who are active students in March and whether or not you plan to take lessons after April and/or attend the annual event in June. If your child is an active student in March, the event fee will be drafted unless notified via written notice 2 weeks prior to April 1, 2021 that your child will no longer be taking dance lessons. Your signed registration and payment auth form gives your consent and you agree to have the Annual Event Fee amount of \$45 drafted on April 1, 2021. \*This clause is also listed on the registration form. We draft in April as we begin planning for our Spring event in March.

## TwinkleToes Dance Season

Our TwinkleToes dance season runs August-May of each year with our Annual Event in June of each year.